

**RESIST, 259 ELM STREET, SUITE 201, SOMERVILLE, MA 02144**

**MULTI-YEAR GRANT APPLICATION FORM**

Date Received \_\_\_\_\_

Board Meeting Date \_\_\_\_\_

Date of Application \_\_\_\_\_

Name of Organization \_\_\_\_\_

Address \_\_\_\_\_

Telephone ( ) \_\_\_\_\_

E-mail address \_\_\_\_\_

Web Site \_\_\_\_\_

Contact Person \_\_\_\_\_

Phone (if different) \_\_\_\_\_

How did you hear about RESIST? \_\_\_\_\_

Tax Status

\_\_\_\_ 501(c)3 organization as recognized by the IRS

\_\_\_\_ 501(c)4 organization as recognized by the IRS

\_\_\_\_ Federally recognized American Indian tribal government

\_\_\_\_ Sponsored by a 501(c)3, 501(c)4, or federally recognized tribal government

If your organization is tax exempt, please **attach a copy** of your federal **IRS notification letter**.  
*Neither your state tax exemption nor your employer identification number meet this requirement.*

If you are sponsored by a 501(c)3, 501(c)4, or federally recognized tribal government, please fill in the name and address of that organization and **include their IRS notification letter** with this application.

Fiscal Conduit: \_\_\_\_\_

Address: \_\_\_\_\_

Please list any projects for which you have applied to RESIST in the past. Include projects for which you applied to RESIST but did not receive funding. If your organization applied under a different name, list that below as well.

Application Date

Project Description

Award Amount

Application Date	Project Description	Award Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

## **Multi-Year Request for Funding:**

1. Amount requested: \$3,000 per year for three years
2. Please provide a one sentence description of your organization.

### **HISTORY**

3. Briefly describe the history of your organization.
  - When, why, and by whom was it started?
  - If applicable, how has your organization changed over the years?

### **VISION**

4. Briefly describe your organization's vision of social change, both in terms of the work of your organization and the way you see your organization fitting into a larger movement for social justice.
  - Also indicate how the ongoing work of your organization is impacted by, responds to and/or addresses US domestic and foreign policy.

### **PROGRAM**

5. How will your organization's work over the coming years deal with the root causes of the problem that your organization addresses? Please indicate:
  - the goals of your organization;
  - your plan to achieve these goals, including a time line; and
  - how you will evaluate the effectiveness of your efforts.
6. What have been your organization's most significant accomplishments and challenges over the last three years?
7. What other events and/or projects is your group planning over the next three years?

### **ORGANIZATIONAL STRUCTURE AND COMPOSITION**

8. Briefly describe how your group operates in terms of:
  - who makes decisions and sets priorities for your organization;
  - the responsibilities of the board, staff and members;
  - the number of members you have;
  - your strategies to recruit new members; and
  - the number of paid staff.
9. RESIST supports organizations addressing social justice issues that have leadership and constituents drawn from the communities most affected by those issues. Please use the attached chart to illustrate the make-up/diversity of your group's Board, Staff, Volunteers and Members.

- How have you taken steps to increase that diversity?

### **FISCAL MANAGEMENT/FUNDING SOURCES**

10. Does your organization have the internal capacity and systems to sustain itself as a strong, lasting organization? Please discuss how you keep track of your income and expenses (your financial management practices) and your fundraising goals.

11. Please list all other foundations you have applied to in the past three years and the results of those applications. Are you currently applying to other foundations for this or another project? If so, please indicate which foundations and whether the request is pending, secured or turned down.

### **POLITICAL FOCUS**

12. RESIST funds organizations that can demonstrate an understanding of the important connections across the broad spectrum of issues that progressive activists struggle to address. As part of the application process, please provide an honest evaluation and specific information that illustrates the: 1) **programs**, 2) **coalition work**, and 3) **position** of your group in relationship to the rights and concerns of *each* of the following:

- a) people of color
- b) working class and poor people
- c) women (include your group's position on reproductive and abortion rights)
- d) gay/lesbian/bisexual/transgender people
- e) people with disabilities
- f) older people
- g) youth

### **COLLABORATION**

13. How does your organization collaborate with other organizations?

- Please describe groups or coalitions you currently work with or have worked with in the past.
- Are there other organizations in your community that do similar work?
- If so, how do your organizations cooperate with each other?
- What work do you do that crosses issues and constituencies?

### **LOBBYING**

14. If your organization will engage in lobbying, please estimate how much of RESIST's grant will be spent for direct lobbying activity and how much for grassroots lobbying, as those terms are defined in the Internal Revenue Service Regulations under 501(h).

\$\_\_\_\_\_ Direct lobbying

\$\_\_\_\_\_ Grassroots lobbying

## REFERENCES

Please provide the name, organizational affiliation, address, e-mail and phone numbers of three people we can contact as references. Include people who are familiar with your work but are *not* members of your group.

	Name	Organization	Address	E-Mail	Phone Number
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____

## ATTACHMENTS

Please **include the following items** with your proposal. Incomplete applications will not be considered. If you have any questions regarding the application, please call the RESIST office for assistance.

### 1. Financial Information

- your most recently completed annual financial statements;
- your current annual budget showing your income and expenses.

### 2. Tax Status Documentation

- The first page of your **IRS 501(c)(3) Notification Letter**
- If you have a fiscal sponsor, attach the first page of their 501(c)3 letter with a signed statement from them agreeing to serve as your fiscal sponsor
- Do not send your state tax exempt forms or your employer identification number.
- If you are a federally recognized American Indian tribal government or agency, simply indicate that on the grant application Cover Sheet.

### 3. Organizational Diversity Chart

- Please fill out the attached chart as completely as you can. If you do not track certain constituency categories, simply indicate that.

### 4. Media/Theater Samples

- If your work includes funding for a play, radio, film or video project, please send a **script** or a **copy of the production**.

### 5. Supporting printed materials

- Up to three items highlighting your work, past progress or future plans

## GUIDELINES FOR SUBMISSION

1. Use a standard typeface no smaller than 12 points
2. Include RESIST's Cover Sheet (page 1 of the application) in its original form
3. Do not use binders or folders
4. Mail one complete single-sided proposal (including Cover Sheet, application, attachments) to RESIST
5. Applications must be received in the RESIST office by 5 p.m. on the day of the proposal deadline
6. Applications may not be submitted by fax or e-mail

Please remember that for Multi-Year Grants **RESIST will not fund** any of the following:

- organizations with annual budgets over \$150,000;
- organizations which have not received at least two general support grants within the last five years;
- individuals;
- groups that primarily provide direct services (to individuals, families or communities) that are not part of progressive organizing activities;
- research, litigation or legal organizations unless they are directly connected to progressive organizing campaigns;
- organizations located outside the United States;
- the development or production of films, videos or radio projects;
- media or cultural organizations not directly connected to progressive organizing campaigns;
- organizations with access to traditional sources of funding; and
- other foundations or grant-giving organizations.

## RESIST Multi-Year Grant Application Financial Information

If you prepare organizational or project budgets, you may submit them in their original forms.	Financial Statement (last year's <i>actual</i> income/expenditures)	Annual Budget (current year)
<b>Fiscal Year-End Date:</b>		
<b>INCOME</b>		
RESIST Request		
Individual Contributions		
Foundation Grants		
Government Contracts		
Membership Dues		
Special Events/Sales Income		
In-Kind Contributions		
Other		
<b>Total Income</b>		
<b>EXPENSES</b>		
Salaries		
Benefits		
Professional Fees		
Occupancy (rent, utilities)		
Insurance		
Telephone		
Postage/Shipping		
Copying/Printing		
Supplies		
Major Equipment		
Travel/Transportation		
Fundraising		
Promotion/Publicity/Outreach		
Training/Technical Assistance		
Other		
<b>Total Expenses</b>		
<b>BALANCE</b>		

### NOTES

If your organizational budget is over \$150,000, you are not eligible for RESIST funding. If it is close to \$150,000, you should contact RESIST before applying.

## Organizational Diversity Chart

(Please indicate the number of individuals who fall within the following categories)

	Board Members	Staff	Active Volunteers	Members
<b>Total Number</b>				
<b>Diversity by Race/Ethnicity</b>				
African American				
Asian Pacific Islander				
European-American/Caucasian				
Latina/Latino/Hispanic				
Multi-Racial/Mixed Heritage				
Native American				
Other				
<b>Diversity by Gender</b>				
Female				
Male				
Transgender				
<b>Diversity by Age</b>				
Individuals Age 65 and Older				
Individuals Age 21 and Younger				
<b>Other Diversity Characteristics</b>				
Low-income				
Gay/Lesbian/Bisexual				
People with Disabilities				
<b>Other Diversity Categories that are Important to Your Organization</b>				
1				
2				
3				
4				